

Minutes of the Shalfleet Village Hall Committee Meeting 13.May.2019 at 10.05am

Present:

Michael Beavis (Chair), Michele Smith, Chloe Sutherland, Shirley Stables & Ros Freeman (as trainee Secretary / committee member)

Apologies: Brian Mead. **Not present:** Hilary Waitt

There was an initial period of general chat, and introductions to Shirley who is our new member appointed by the Shalfleet Parish Council after the resignation of Ian Broad in April 2019.

Minutes of the Meeting of 08.April.2019 had been circulated and were approved, but with the following corrections.

- 1) Omitted in error:- The request from Ros to Michele to book the Hall for dog training classes.
- 2) Correction to Michele's opinion about the proposed car park extension:- Michele wants the minutes changed to record her disagreement with the need to extend the car park.
- 3) Correction to Chloe's opinion about the proposed car park extension:- Chloe would like a system to allow cars to park on the field.

Matters Arising:

Shirley requested details of the proposed car park extension. Michael stated that the committee's views had already been sought and forwarded to the PCC for their consideration and approval before they seek the relevant consents.

Michael started a discussion of why we had a policy of banning dogs. The issue had previously come to light when a lunch club attendee started to bring their dog a couple of year's ago. Shirley did say that dogs had been allowed in the Hall before it was renovated. Shirley drew from her personal experience of booking halls for dog classes, tendency of some nervous dogs to have diarrhoea and her experience of cleaning at St.Mary's hospital and recommended that the Hall has a blanket ban on dogs and all dog training classes. Michele, Chloe and Shirley were in favour of this total ban on dogs. Ros did not see a problem if the hirer was made responsible to clean the Hall at the end of the session. Michael was in favour of being flexible to consider each case on its own merits. By a vote of 3 to 2 it was agreed to ban dogs (except assistance dogs). This would also be stated on the website.

The Dog policy was reviewed and amended at the meeting on 1st November 2019. Namely It was agreed that dogs (apart from assistance animals) should not be in the Hall when food was being served. At other times dogs could be present, with owners taking responsibility for their dogs at all times. Cleaning was critical and

owners are requested to clean the floor leaving it suitable for other users (eg. Pilates & Yoga).

Michele asked what was Ros's status at the meeting. Michael then explained:- Our previous secretary was Gwen Bevington and the position has been vacant since she retired in 2016. The position had been advertised on our website since then. In the interim, until a suitable person could be found, at first Brian and then more lately Michael had been filling in the task of minute taker. In response to the advert, Ros who had recently moved to Shalfleet, contacted Brian and Michael offering to help. It was on this basis that it was agreed between Brian, Michael and Ros that Ros would attend meetings, get to know us all, learn to take minutes before becoming a member of the committee. This would give all parties an opportunity to settle in before any final decision was made. Michele said she should have been told all this before Ros's first attendance on the 8th April. In an ideal world the committee members should have been informed of Ros's attendance before the meeting rather than at the first meeting. Further discussion took place of whether Ros should be allowed in a closed meeting until she had been appointed a member.

Booking Secretary's report:

Michele reported that there had been good bookings for children's parties, a wedding in September 2019, and 5 weddings for next year. She acknowledged she had received Michael's booking form to use the Hall for whole of the week before next year's fete.

Treasurer's report:

Michael circulated the accounts sheets showing the income and expenditure since last meeting and since the beginning of the year. Michael explained that there are no accruals or prepayments prepared so all figures relate to the date they are presented to the bank not the time that the income or expenditure relate to. Michael reported that there had been a healthy income of £1386 since last meeting, and a small expenditure of £71. The bank balance now stands at £7919.

Michele spotted that 2 new keys had been purchased and asked if they were for the new pilates class by Vikki Ayres and the new music group by Jon Stone. Michael will bring an up to date copy of the keyholders list to the next meeting.

Maintenance:

Michael reported that the Annexe door had yet again stopped being lockable, despite Peter Carter's provision of a bigger bolt keep. Again this was due to the reoccurrence of door and frame movement,. Michael has repositioned the bolt a little downwards so that it now lines up with the centre of the bolt keep. This should mean whichever way the door moves in the future there is some room for the bolt to still connect. Hopefully this will last for a decent amount of time.

Environment:

Chloe reported that the brambly apple tree had set and a good crop of apples is expected. She plans to sell them at the village shop. Ian Brett will cut the meadow again this year but the date has not yet been set.

Date of Next Meeting:

Date agreed was Friday 28th June at 3.30 pm.

The meeting closed at 11.10 am.