

## **AGM of Shalfleet Village Hall Management Committee** **Thursday 29<sup>th</sup> October 2020 at 18.25 - 18.45 via Zoom**

### **Present:-**

Nicholas Owen (Churchwarden), Prue Osborne (PCC Secretary), Chloe Sutherland (PCC Member), Steve Holden (PCC Treasurer), Henry Blacksell (PCC Member), Brian Mead (SVHMC Chair), Catherine Powell (SVHMC Secretary), Michael Beavis (SVHMC Treasurer), Rhod Powell (Fabric Trust Treasurer). Pamela Rose, Jon Rose, John Whitney, Jan Whitney.

### **Apologies:-**

Jojo Minchin, Diana Chesterton.

### **Minutes of 2019 AGM.**

Minutes for the previous AGM, for the year 2018, which was held in the Hall on Friday 3rd May 2019 had previously been circulated. They were unanimously accepted by all present.

### **Chair's Report by Brian Mead**

The activities using the hall facilities through the year have changed little and it is encouraging that some of those have now been regular users for quite some time. Use by wedding parties, birthday functions and the like have also taken place with encouraging frequency.

The total income for the year of 2019 was £11,696 and total expenditure £7,206.55 – giving a surplus of £4,489.45. This is a very good result when at the same time new equipment has been purchased and general repairs arranged, so that the high standard of the hall was maintained. Much credit is owed to Michael Beavis for his steady supervision as Treasurer and his hard work on maintenance.

Some extension of the car park is a matter which has continually exercised the Committee and steps have now been taken to involve the PCC with the matter.

It was regrettable that dissension in the Committee in mid-year led to resignations but the reshaping which followed – with a new Secretary and Booking Secretary - have restored the necessary teamwork.

### **Bookings' Report by Michael Beavis (Temp. Bookings Secretary)**

#### **Regular weekly / monthly events**

Sally Chaucer's two yoga classes on Monday and Wednesday evenings moved to consecutive classes on Wednesday evenings and were well attended.

Sandy Capon's Tuesday morning yoga class continued and was also well supported. Vikki Ayres started a new Pilates class on Monday evenings which has been well received. Steve Porter's saxophone club continued on Thursday early evenings. Steve Woodford relocated his Serenity Sounds meditation group to Thursday evenings at the Hall. This proved very popular and Steve added some extra sessions on drum birthing and singing bowls. Peggy Hewson's craft group met on Friday mornings and was a popular social gathering for locals. Pamela Rose held the Church choir practice on Friday afternoons.

Hilary Waitt's Lunch Club was held twice a month from January to May & September to December. This continued to prove popular with many local residents. Hilary engenders a good party atmosphere, and those attending enjoy the social contact with their friends, and a nutritious home cooked meal. In the latter half of 2019 the Hall Committee decided to offer the premises free of any hire charges to the Lunch Club in recognition of its benefit to the village.

### Other Hirers

During the winter the Sunday church service was relocated to the Hall as St. Michael's is difficult to adequately heat in the cold weather. Four other Island groups (Ningwood & Shalfleet W.I., Hardy Plant Society, Wight Community Energy & Sovereign Housing) all used the Hall. The Isle of Wight Council hired the Hall on two occasions to set up a Polling Station. Three performing events from Greg Chapman (twice) & Captain Nash were held at the Hall.

The Hall was also hired for a variety of parties; four adult parties, nine children parties, one funeral wake, four wedding receptions and one tea party in aid of the Hospice. The hiring out of our equipment (tables, chairs, crockery & gazebos) is also beginning to gather momentum within the local community. The Hall was central to the running of the Annual Summer Bank Holiday Fete, where it proved invaluable in the sorting of donations and as a venue for serving teas on the day.

Michele Smith who had successfully run our bookings for many years left during the year. Ros Freeman volunteered to fill the gap, but she left earlier in 2020. Our thanks go to them both.

### Maintenance Report by Michael Beavis

During 2019 not only was the regular maintenance of the property carried out in full but various additional projects were completed to enhance the facilities and ensure that the Hall is kept up to date.

In 2018 the path to our external storeroom (Annexe) was completed. This has proved extremely beneficial and enhances the usability of the Annexe. In 2019 an electric light and

associated fuse boxes were installed in the Annexe, which is of great help during the winter months.

During the annual maintenance of the fire alarm & emergency light system, it was discovered that our door exit signs, and the emergency exterior lights had failed. The repairs were completed to restore full working order.

Our Fete makes good use of the two small marquees that we have hired locally. During the year, our supplier decided to discontinue that line of work and offered us first refusal to purchase them. This was negotiated for the sum of £400, offering good savings for future fetes, and the opportunity to increase our equipment hire income. A new shed to store the marquees and our five gazebos was erected within the Annexe to provide damp & mouse proof storage for these items.

A new key safe was installed on the outside wall to assist the process for one-time hirers. (Our regular hirers all have their own keys). New taps for the basins in both toilets were fitted as the old ones had started leaking and were not repairable. A new wheelbarrow was purchased as the old one went missing at some stage during the summer fete.

### **Treasurer's Report by Michael Beavis**

The accounts show an increase in income of 12% in 2019. Income increased by £1233 from £10463 to £11696. This increase is mostly due to increased bookings from regular weekly hirers, birthday parties and equipment hire. The biggest source of income comes from the regular weekly hirers and the fete which together amount to 75% of the total.

The August Bank Holiday Fete reflected another successful year, with new record takings of £4301. This was achieved despite a fall in numbers attending (from 633 to 518) possibly due to the extreme Bank Holiday heatwave and a clash with an alternative dog show elsewhere. Three local charities (Friends of the Animals, Ability Dogs 4 Young People, & West Wight Time Bank) were invited to our mutual benefit. The profits were split between the Hall and St. Michael's Church. More than 60 volunteers contributed on the day. Expenditure in 2019 amounted to £7206, of which £1179 was spent on one-off capital items. These capital items were installing electric light in the Annexe, the purchase of the two secondhand Fete marquees and an extra storage shed within the Annexe. This is in addition to the 2018 capital spending on the new path to the Annexe, two storage trolleys for the tables, a fridge, a freezer, five gazebos (for both the fete & hiring out) and 120 new dinner plates. Over the last 2 years the Committee has been pursuing a policy of investing part of its surpluses in upgrading the Hall facilities. Total invested from surpluses on upgrading facilities during the last 2 years amount to £8653.

The surplus of Income over Expenditure in 2019 was £4489 and the bank balance increased to £11872 at the end of 2019.

Hire charges increased in 2019 for the first time since 2015. The rates for commercial hirers, wedding reception events and birthday parties were increased, but the rate for the regular weekly hirers remained unchanged.

### **Open Forum:-**

After many years of discussion there was great excitement by all present that the Car Park will imminently be renovated and extended. The PCC indicated that they would be happy to approve further members to the Shalfleet Village Hall Management Committee, with a recommendation from existing members.

### **Appointment of Committee:-**

The existing committee members (Brian Mead, Catherine Powell & Michael Beavis) expressed a willingness to continue for another term, and the PCC unanimously confirmed their appointment.