

Shalfleet Village Hall Management Committee

Meeting Notes

Friday 12th March 2021

15:15 – 15:50

Via Zoom.

Present:

Brian Mead (Chair)

Catherine Powell (Secretary)

Michael Beavis (Treasurer)

1. Welcome

BM requested that CP take the Chair for this meeting.

2. Approval of minutes of Shalfleet Village Hall Committee meeting held 15th January 2021 via Zoom.

The meeting notes were approved and will be placed on the Shalfleet Village Hall website and circulated to Nick Oulton and Prue Osbourne for noting by the PCC.

ACTION: CP/MB

3. Actions arising:

Publication/sharing of minutes of 27th November 2020

Previous minutes have been circulated to PCC and placed on website.

Car Park report to PCC

This had been shared and well-received.

'Touch-base' walk and talk fete/village hall matters

MB/CP had met for a catch-up via 1:1 'outdoor exercise'. Planning would begin for the Fete.

PCC to be reminded re: car park/meadow edge

Done. [Post-meeting update – now completed, although would benefit from addition of another bag of limestone chipping to ensure level is correct.]

4. Update on maintenance:

Seat repair update

The seat repair/renovation will be completed shortly; treated softwood wood will be used, and stain/sealant applied to ensure best match with the hardwood, engraved back.

Septic tank

The emptying of the septic tank will be undertaken once the Hall is back in regular use (e.g., July).

5. Treasurer's Report and Accounts

MB presented his report. Income since 15th January has included £50.00 received from Serenity Sounds. The Hall has also received £6,239.00 in total of additional government grant money. Deposits of £525.00 have been refunded for two cancelled 2021 wedding bookings.

Expenditure since the last meeting is £738.99. This includes the quarterly Calor tank rental (£19.78), two months electric direct debit (£24.00), the 6 monthly fire alarm service check (£64.91) and the annual insurance premium (£630.30).

MB reported the bank balance as £6,316.00, with the Bounce Back Loan outstanding of £2,924.00. Net assets had increased from minus £1,633.01 to plus £3,392.00, an increase of £5,025.01 since the last meeting. The surplus for the year to date on 12th March is £5,025.01, with a substantial surplus forecast for year-end (comprising government grants and returning hirers later in the year).

[post-meeting note: further grant money has been received and the Bounce Back Loan has been repaid].

6. Bookings' Report and Covid-19 re-opening

MB circulated a report on bookings/Covid-19 restrictions, dated 7th March 2021. It was noted that coronavirus restrictions still impact heavily on our ability to generate income. Covid has resulted in the cancellation of all 2020 and some 2021 wedding receptions. There are now three confirmed and three provisional wedding bookings for 2021, and one confirmed for 2022. A 'Sunday Bookings' list is shared with the Churchwarden.

The current lockdown (since 5th January) has resulted in the loss of all regular hirers, although once opening is permitted the majority are expected to return. Step 3 of the Government's 'roadmap' means that the hall can re-open for limited activities as from 17th May. Full opening is anticipated as from 21st June 2021.

7. Hire rates for Charities

There was an agreement for a small percentage reduction for Charitable hiring and that the rate would be £9. MB gave an update/reminder on the scale of charges for Hall use.

ACTION: MB to put new rate on website.

8. Signposting for Church/Hall

Time constraints meant that a full discussion did not take place on this item. MB/CP would discuss further.

ACTION: MB to update CP on previous actions re: signage, to discuss emergent thoughts and feedback to Committee/PCC.

9. Appointment to Committee vacancies

CP/MB had discussed their ideas for possible members. An approach would be made when face to face meetings can be resumed. BM agreed.

10. AOB

Councillor Steve Cowley had indicated the need for a discussion about location/provision of local post office services. There was no additional information on this at present. CP had queried whether a 'travelling post-office' (c.f. the NatWest Bank vehicle) had been considered.

The Hall Committee were pleased to hear of the Parish Council provision of hampers to those in need in the community.

The meeting closed at 15:50.

Next meeting:

Friday 7th May, 15:15 via Zoom.

CP/MB would meet outside ad hoc to discuss Fete/urgent Hall issues.

Membership:

Brian Mead (Chair)

Michael Beavis (Treasurer & temporary Bookings Secretary)

Catherine Powell (Secretary).

Catherine Powell, Secretary

4th April 2021.

Approved 7th May 2021.