

Shalfleet Village Hall Management Committee

Meeting Notes

Friday 7th May 2021

15:15 – 16:30

At Walnut Tree Cottage

Present:

Catherine Powell (Acting Chair/Secretary)

Michael Beavis (Treasurer/Bookings Secretary)

Brian Mead (Founding Member)

1. Welcome

The Committee were able to hold their meeting in the garden of Walnut Tree Cottage, at the kind invitation of Brian & Liz Mead.

2. Committee vacancies and officers

Roles within the Committee were discussed in advance of inviting new members and the Hall re-opening in line with Government guidance (see above for allocation of roles). Five names have been suggested for the vacancies, and MB/CP are approaching the individuals concerned.

Post meeting note:

We are pleased to note that Mrs Clare Wharf and Mrs Sue Sleight have agreed to join the SVHMC.

3. Approval of minutes of Shalfleet Village Hall Committee meeting held 12th March 2021 via Zoom.

The meeting notes were approved and will be placed on the Shalfleet Village Hall website and circulated to Nick Oulton and Prue Osbourne for noting by the PCC.

ACTION: CP/MB

4. Actions arising:

Publication/sharing of minutes of 15th January 2021

Previous minutes have been circulated to PCC and placed on website.

Addition of new hire rates to the SVH website

Completed.

Hall signage – next steps

MB/CP had met outdoors to discuss potential options for Hall signage and to view the repaired bench.

5. Update on maintenance:

Stone wall repair

This task has yet to be completed by the contractor – but will be undertaken as a quid pro quo when other stonework is completed in the lane [post-meeting note: due to take place in June].

Seat repair update

Completed.

Septic tank

MB reminded us that the emptying of the septic tank will be undertaken once the Hall is back in regular use (e.g., July).

Annex wall

A crack had appeared; possibly due to the wall receiving a 'knock' from machinery entering the new graveyard. Peter Carter had been consulted and suggested some work was undertaken to ensure that there was no egress of damp. A figure of £150 was suggested for this.

Annex shelving

The annex now houses the Fabric Trust ride-on mower. As a result, extensive work has been undertaken to improve storage capacity (i.e., for the marquee and donated items for the fete). A vote of thanks was recorded to Rhod Powell who undertook the work.

6. Treasurer's Report and Accounts

MB presented his report. Income since 12th March includes a £100 deposit for a Wedding Anniversary party in August, and £24 for a child's birthday party in May. The Hall has also received a further £2,096 of government grant money. A deposit of £100 has been refunded for a cancelled wedding booking and another booking moved to 2022.

Expenditure since the last meeting is £606.83. This includes payment for the outside seat repair (£264.37), two months electric direct debit (£24.00), new planters for the outside of the Hall (£184.57), emergency disconnection of the small hot water boiler (£60), cleaning materials (£8.99) and the annual website hosting (£65). Anti-spam software was also installed. The Bounce Back Bank Loan of £2,924.00 has been repaid in full.

MB reported the bank balance as £4,905.17. The budget for the year has been revised down, due to cancellation of a regular booking. The end of year balance is estimated as £9-10,000.

7. Bookings' Report and Covid-19 re-opening

MB circulated a report on bookings/Covid-19 restrictions, dated 7th May 2021. We discussed the continuing impact of Covid-related restrictions and the expectation that the Hall could re-open for indoor activities from 17th May (albeit there would be some restrictions to numbers due to social distancing). Dates for the likely return of 'regulars' were shared.

Due to the cancellation/postponement of Weddings, we now have two wedding receptions in 2021, one confirmed for 2022 and a provisional booking for 2023. Full opening is anticipated as from 21st June 2021.

8. Signposting for Church/Hall

CP presented the first draft of a paper to progress ideas and potential actions to improve signage to the Church and Hall for visitors to the Village. Ideas had been gleaned from looking at provision on other parts of the Island. It was agreed that we should seek estimates of costs for each option prior to sharing the paper with the PCC.

ACTION: CP

9. Open Day for the Hall

It was agreed to look for a potential date in July (Saturday). Reverend Jackie Maw is keen to support this event to bring the community together. Hall users would be invited to be there to advertise and recruit to their activities/classes. Other ideas include seeking to find photographs of weddings/parties (with permission of those attending); offering refreshments and seeking to find out how locals would like the Hall used. The event would be advertised by posters/flyers/Village News and on the website.

Plans for the day would be progressed.

ACTION: CP/MB

[post-meeting 10th July on hold for this event; MB/CP to meet to discuss]

10. Post Office

There is continued interest in locating a mobile post office service at the Village Hall. Concern was expressed that no money/valuables would be left in the Hall, should this go ahead. It was agreed that a local post office is in the best interests of the community. Mayor Cowley would be informed of an agreement in principle. Sally Woods (Parish Clerk) is aware of this too. Currently awaiting a response from Community Action/Post Office.

ACTION: MB.

11. AOB

MB informed us of a gift of pictures from Shalfleet House. The renovation of these, and current four pictures in the Hall was agreed.

ACTION: MB.

A proposal to purchase a set of steps to enable access to the top shelves in the Annex was agreed.

ACTION: MB.

Planting along the edge of the car park where it joins the Church wall was discussed.

ACTION: CP/MB.

Funding for the new planting scheme between wall and car park was approved.

Website has a new picture of the renovated car park giving good idea of increased size. Website has also had an anti-spam installed to cut down the spam that we have been receiving on the enquiry form.

Committee approved the necessary repair of the dishwasher.

ACTION: MB.

The meeting closed at 16:30.

Next meeting:

Friday 2nd July, 15:15 – 17:15 at the Hall.

Future meetings for 2021 (all at the Hall unless indicated otherwise):

8th October; 10th December.

Membership:

Catherine Powell (Acting Chair/Secretary)

Michael Beavis (Treasurer/Bookings Secretary)

Brian Mead (Founding Member)

Vacancies tbc.

Catherine Powell, Secretary

31st May 2021.

Approved 2nd July 2021