

Shalfleet Village Hall - Maintenance Report. for meeting on 8th October 2021.

Repairs:-

Sixteen new trestles have been made by Rhod to replace some of our old broken trestles. I recommend we continue with this replacement programme of up to 18 replacement trestles.

A new wall socket in the hall (the one nearest the light switches) was installed to replace the one broken by a children's party hirer.

The dishwasher was pressed into hard service during the fete but it did not pick up the detergent correctly. Caterwight have attended and found the issue to be the pick up tube that had come adrift and was only sucking air not detergent. Not only has this been fixed but my understanding of the mechanics has improved so I will be able to identify and correct myself in the future.

Our two marquees were used several times this year at the fete, weddings and parties. Some of the straps, bungees and pegs are in need of replacement, and a larger hammer needed. Repair to the dislodged entrance wall is required as Shalfleet Parish Council will no longer be repairing their wall (and ours foc).

The toilet seat's bracket has broken, replacement seat required. Temporary fix in place.

Improvements:-

The extra cutlery has been purchased to make our stock well balanced.

Sixteen new salt and pepper shakers have replaced our tired all sorts selection.

The thirty new tablecloths have arrived, quality is excellent and have already been in use at weddings this summer.

Twenty new trays were purchased for the fete, they were a great help but were insufficient at times, we should consider if more would be needed.

Four new colour coded chopping boards were purchased to replace our mixed selection which were of dubious cleanliness & safety.

Four new guest size hand towels were purchased to replace those missing.

Fete Other:-

The roadside banners announcing the fete and parking directions were a big improvement on the previous homemade signs. Their visibility would be improved if they were hung from a wooden frame, thus enabling them to be flat rather than bunched or wrinkled.

18 x 2.4m lengths of 18mmx34mm planed wood & 100 screws are required.

Grounds:-

The tree overhanging the Calor stage tank has now grown over the last few years to foul the overhanging power cables. The tree roots are also very close to the storage tank. I believe this tree needs to be cut down to avoid any future hazards as it could bring down the overhead power cable. We need to seek permission from PCC/Fabric Trust.

One of our wedding receptions had outside contractors install a large marquee at the top of the field. This has resulted in multiple furrows in the ground. The grounds maintenance party has filled in the worst of the ruts, but many still exist. At some stage in the next few weeks the ground will soften up before it becomes waterlogged. We have the opportunity, when the ground is soft but not wet & boggy, to get a farmer to "grade" the field, this will have the effect of levelling up the surface and filling in the dips. Permission needs to be sought from the PCC/Fabric Trust.

Routine Maintenance:-

Wight Fire carried out the 6 monthly service of the fire alarm and emergency lighting system. All passed and no issues to report. They also carried out the annual service of the fire extinguishers. One of the CO2 fire extinguishers failed and needed a replacement cartridge.

The annual boiler check and service is scheduled for Tuesday 19th October. Suggest we remove the unsightly pipe that used to supply the old water boiler.

The annual PAT is due in October. Awaiting an appointment time.

Also asked Peter Carter to arrange contractor to assess if any work is required for our septic tank, now that it is in regular use.

Approval Required for following:-

18 more trestles cost £240.

More qty? trays 18x14in. cost £4.ea.

Wood & screws for roadside banners. cost £65.

12 Ratchet straps. cost £78.

100 Bungee toggles. cost £34.

20 Heavy duty pegs. cost £34.

Toilet seat. cost £32.

Lump hammer. cost £6.

Remove unsightly water pipe. Steve Thompson, plumber.

Quote from Nigel Roberts, stonemason.

Quote from Nigel Early, tree surgeon.

Quote from Jamie Cramp, farmer.

Attached:- Calor Inspection certificate.

Michael

29th September 2021