

# **Shalfleet PCC Standing Orders**

**Issued on 8th June 2022 to**

## **The Shalfleet PCC Hall Sub-Committee**

- These standing orders do not confer any rights, privileges, liabilities or responsibilities to The Shalfleet PCC Hall Sub-Committee (SHS) or to any of its members. The Shalfleet PCC retain all rights, liabilities and responsibilities for Shalfleet Hall ("the Hall").
- The missional purpose of the Hall is to serve not only the Church but the wider community by providing an attractive and well resourced venue.
- The SHS will comprise at least one Shalfleet PCC (PCC) member appointed by the PCC and other volunteers from the community.
- The SHS will maintain sufficient records as determined by the PCC.
- The SHS will submit these records to the PCC at the bi-monthly PCC meetings and for the annual general meeting.
- These standing orders will be subject to annual review.

### **The SHS will on behalf of the PCC:**

- arrange the Annual Village Fete and outreach projects for the benefit of the village.
- manage the Hall website, the bookings, access to the Hall for hirers and the Hall bank account.
- organise regular cleaning of the Hall and any repairs and maintenance, to ensure the Hall and its equipment are kept in a good and sound condition on behalf of the PCC. All contracts for such works will be entered into in the name of the PCC.

- ensure that monies raised are to be carefully husbanded, and expenditure treated with prudence.
- will not incur any expenditure over £500 without the prior approval of the PCC.
- may donate up to 10% of annual income to other Island Charitable Causes.
- keep sufficient reserves for potential future outgoings and improvements and will transfer any annual surpluses to the PCC.

Signed        J. Maw Rector.....dated.....

Signed        N. Oulton Churchwarden.....dated.....

Signed        H. Blacksell Churchwarden.....dated.....