

Shalfleet PCC Hall Subcommittee

Meeting Notes

Friday 10th March 2023

15:15-17:15, Hall

Present:

Catherine Powell (CP); Michael Beavis (MB); Brian Mead (BM); Sue Sleight (SS).

1. Welcome & Apologies

Apologies were noted from Hilary Waitt.

2. Approval of minutes of Shalfleet Village Hall Subcommittee meeting held 13th January 2023

The meeting notes were approved and will be placed on the Shalfleet Village Hall website and circulated to Nick Oulton and Prue Osbourne for noting by the PCC.

ACTION: CP/MB.

3. Actions arising (not on agenda):

- Publication/sharing of minutes 4th November 2022 (CP/MB) – completed.
- ‘Brown Sign’ for Church – all were pleased to note that the sign was now in place.
- Village Map – no further communication had been received from Alan Rowe on this.
- Tidy of the storeroom – completed.
- Kitchen ventilation – MB to d/w Peter Carter. Windows to be opened where possible to encourage air flow.
- Sand/rewax of flooring – to be arranged with Peter Carter.
- MB reported back on support for wedding preparation class, which was much appreciated.
- Fete coordinator(s) – CP had placed a call in the March Village News.

4. PCC Report

MB reported from the PCC of 16th February. A decision has now been made to hold services in the Church – with a potential review of the heating. Thus, the hall would not be required for services at the current time. MB reported on the proposed requirement for Disclosure and Barring Service (DBS) checks for PCC, to include sub-committee members (This relates to safeguarding children and adults at risk of harm). Access to safeguarding training was noted and felt to be relevant.

ACTION: We await further instructions from the WWMC Safeguarding Leads, but members expressed mixed views on the DBS requirement in current role.

5. Maintenance Report

MB presented his report dated 8th March 2023. This noted the replacement of an outside light bulb and a ceramic tap washer. The planters had been refreshed with spring plants from Ningwood nursery.

6. Treasurer's Report and Accounts

MB presented the Treasurer's report dated 8th March 2023, together with sets of Accounts [year to date, and Accounts since last meeting.

Current Bank balance is £1,482.32 Current Savings Account balance is £15,024.74. Surplus since last meeting is £431.38 Surplus for the year to date is £431.38. It was noted that regular hall users contributed 67% of income. Main expenditure since the last meeting includes the purchase of a toy box for the Stay and Play Group, payment for the weekly cleans, and renewal of the hall insurance.

7. Bookings' Report (to include Saturday and Sunday bookings)

MB presented a bookings report dated 8th March, together with a spreadsheet of bookings. There has been a 'pause' in a couple of the regular classes due to low numbers/leave of class leader.

The Stay and Play Group, Tuesday Teas and Lunch Club continue to attract local attendees. Weddings continue to create discussion as to the way forward, with a desire to ensure those marrying in the Church and/or resident in Shalfleet who wish to hold their reception in the Hall can do so. Concerns have been raised regarding the size and number of wedding parties and the workload involved in large receptions (especially for MB). It was AGREED that MB would undertake to develop a strategy for the way forward and a draft document updating T&C would be circulated to members prior to the next meeting. CP offered to meet with MB in the first instance. Any changes would affect the 2024 Season.

ACTION: MB/CP to meet. A draft paper would be circulated to the subcommittee for comment. Weddings to be an agenda item on the May meeting.

A request had come from Rev. Jackie for a Church booking for a WWMC Seder Meal (Passover) on Maundy Thursday (6th April). MB had reserved the hall accordingly. No further details were available as to numbers/help required.

ACTION: MB to liaise with Rev. Jackie's team for more details.

8. Coronation Lunch Party 7th May

The Hall Committee agreed to host a 'Coronation Big Lunch: Picnic on the Meadow' (similar events are being planned across the Island). A working party would be convened to plan the event, building on the success of the Jubilee Party. ACTION CP

An update would be provided for publication in the April VN. ACTION: CP.

An application would be made for Community Lottery/Parish Council Funding ACTION: MB.

9. Big Volunteer Day (8th May)

CP had contacted the Clerk to the Parish Council to see if there was anything planned for Shalfleet for this event.

10. Request to host a concert from Hungry Town American Folk Duo

A request had come via the website, asking if the Hall would host a concert in September or October. MB had responded with the only availability (30/9 or 1/10). He asked them to note the Island location, cost of ferry and the size of the hall. In principle, a concert would be welcomed in the village.

ACTION: follow-up at next meeting.

11. AOB

There was no AOB.

The meeting finished at 16:50.

Next meeting – 12th May 2023

Future meetings in 2023:

14th July

8th September

10th November

Membership:

Catherine Powell (Chair/Secretary)

Michael Beavis (Treasurer/Bookings Secretary)

Brian Mead (Founding Member)

Sue Sleight (Subcommittee Member)

Hilary Waitt (Subcommittee Member)

Clare Wharf (Subcommittee Member)

Approved: 12th May 2023