Shalfleet Village Hall Sub Committee Minutes

Date Thursday 13th November 2025

Members present: Michael Beavis, Sue Sleight and Debbie Lutas

Apologies Hilary Waitt.

Debbie welcomed everyone to the meeting.

We discussed the next major event for the committee to organise, the Christmas Quiz on December 6th. It was decided to buy 2 tubs of sweets for prizes – action SS.

Christmas music to be played quietly in the background until the guests arrive.

We will cater for 50 although there are not that number of pre bookings yet. Light refreshments to include a cheese board for each table consisting of 3 different cheeses; cheddar, brie and stilton. A basket of bread, butter, chutney in ramekin bowls, some tomatoes and grapes. We will make up food table packages for teams of 4 and 6.Bought mince pies will be the dessert. We will also need to remember to cater for gluten free.

We will hold a raffle, money from the raffle to be donated to Mountbatten Hospice. Action SS – to ask Gordon for a prize and to contact Mountbatten for anything suitable to advertise what the raffle is in aid of.

Money from the Bongo game to be given to the winner.

Sue informed us the January afternoon cakes has been cancelled as it is so close to New Year.

We discussed new decorations for the window cills to brighten the hall for Christmas. MB & SS to investigate options at Home Bargains and The Range. Sizes required are 3x 6 foot and 1x 3 or 4 foot.

Financially we are still in a small surplus of £2.800 although some of that money is earmarked to commemorate the churchwardens with a bench to go under the middle window of the hall outside and also to provide a bench to remember Catherine. MB to investigate a suitable bench for outside the hall, Rhod to guide us on the bench for Catherine.

MB suggested we have a policy regarding the number of chairs that often appear in the hall and do not get removed. They take up too much space, get stacked too high and are a potential danger to our hirers. MB suggested to keep it aesthetically pleasing we should limit the colours to green, brown and blue. The grey chairs are very difficult to unstack and should be kept in the annexe for emergency use only. MB has offered to make a sign to let all hall users be aware of the new policy, this will be placed on the wall by the piano and state that only 6 chairs of each of the 3 colours are to be kept in the hall.

Safeguarding – this was discussed again at the PCC meeting as to whether as a committee we need to be DBS checked. MB is waiting for further information from Christine Robbins the Safeguarding officer for the Church.

Debbie is away on holiday from Sunday until the end of the month, MB to have the hall phone.

Date of next meeting Thursday 8th January 2026.

The meeting closed at 5:00pm.