

Shalfleet Village Hall Sub Committee Minutes

Date Thursday 6th August 2026

Present : Michael Beavis, Derek Manners & Debbie Lutas

Apologies : Hilary Waitt

Debbie welcomed everyone to the meeting.

Following up on a concern raised by Hilary about a Shalfleet resident needing visiting, Derek asked his wife Jenny, who knows the resident, to visit and was able to discuss the issue with her. It has been clarified that the resident would like a lunch to be delivered to her when lunch club resumes after the summer break but she does not want visits from people she doesn't know.

MB has asked the window cleaner, Bright View Cleaning, to visit the hall to do the windows inside and out when next in the village. This should be within the next two weeks.

The hall floor has successfully been sanded and coated with five coats of lacquer. We have been advised not to wash the floor with water, the recommended cleaning fluid is Blanchon Lagoon which is to be applied sparingly via a mist bottle and cleaned with a microfibre cloth.

The Shalfleet craft fayre is on Saturday 7th November. Dimbola have now confirmed theirs to be 14th and 15th November. We have had 5 replies from previous crafters wishing to hire a table this year. It was agreed to advertise in the Village News to offer space to potential hirers. The signage for the craft fayre needs to be re-dated. Action MB

We have had an official fire assessment carried out which was very positive but highlighted a few points that will be advantageous for us to complete. These include:

- Putting a fire notice on the main door specifying what to do in the event of a fire
- Advising hirers that the doors to the hall should be left in a closed position when the hall is unoccupied
- Checking the date of the electrical safety test certificate – this should be done every 5 years
- Putting a notice on the fire panel to explain to the fire brigade where the nearest fire hydrant is – No 8 Withyfield
- To advise hirers of the hall to unbolt the side door and explain that it is a fire escape
- We have two fire extinguishers in the hall, when they become unusable to replace them with a single water mist extinguisher

- We were advised that it is not necessary to change the battery on the fire control panel until there is a low level battery warning

The report went to DM, he and MB to confirm that they are happy with the report and then DM to contact the fire brigade to pass on relevant information.

3 Gazebos are required for a wedding on 12th September – to be erected on Friday 11th at 2:00.

We discussed price increases for 2027 as DL is receiving requests for weddings. We decided to increase costs to

Friday 1pm - Sunday 1pm £850.00

Friday 9am – Sunday 1pm £900.00

All other price increases will be discussed later in the year.

Wedding preparations for 15th August – please turn on fridge and freezer Thurs 13th Action MB

Following an independent report from Lisa Beaney, Green IOW, regarding ASHP, the figures quoted for the heat loss survey for the building do not tally with our current expenses for the Calor heating. Lisa has assumed that the building will be used every day at a temperature of 18 degrees C. MB to contact Lisa to ask for updated figures with a clearer picture of how the hall is used.

Of the three quotes for ASHP we have received so far, clarification is still required to establish if all are registered for BUS grants.

We also discussed solar panels but we are still waiting for a third quote to arrive.

Date of next meeting Thursday 24th September at 10:00am

Meeting closed at 11:45

Minutes approved by Michael, Derek and Debbie on 10th August 2027